



# WATERGATE COMMUNITY ASSOCIATION

## ATTENTION BIKE ROOM USERS

At the request of many bike room users, and with approval of the Watergate Board of Directors, the Association will play a more prominent role in the management of the bike rooms. In order to achieve the desired result, it will be necessary that all residents currently using the bike rooms re-register their bike with the Association. This re-registration will take place one building at a time as per the schedule below beginning with the F-building in September 2006. Each building's bike room users will be given 30 days to re-register their bikes, after which the room will be re-keyed and any remaining bikes that are not re-registered will be relocated and stored with Watergate Security for 30 days. Any unclaimed bikes will then be donated.

As part of this program, there will be no bikes allowed on the floor and/or leaning against the wall. Each room will be monitored and inventoried monthly to ensure compliance. In order to defray the cost of this enhanced level of management; there will be a registration fee of \$5. The Association will also collect a refundable \$25 deposit for applicable building's bike room's key that will be administered in the exact same manner as lobby keys. Only residents with a current Watergate I.D. card will be able to register a bike and only persons with a newly registered bike will be issued a bike room key. The registration expiration date will coincide with each person's Watergate I.D. card expiration after which a \$5 renewal fee will apply.

Since each bike room has a limited number of usable spaces/hooks, re-registrations will be issued on a first come, first served basis until the room's capacity has been reached (after which a waiting list will be established). After the initial 30 days, registration and/or a waiting list will be open to remaining residents wishing to access this facility.

Bicycle registrations will take place at the WCA office during regular office hours. Persons wishing to re-register and/or register their bike should bring their bike to the office so that staff can record an accurate description of the bike and ensure that the registration sticker is applied properly.

The following schedule will apply:

<b>Bldg &amp; avail spaces</b>	<b>Re-registration</b>	<b>Re-key</b>	<b>Remove &amp; Store Bikes</b>	<b>Donate Bikes</b>
F: 60 spaces	Sept	Oct 2 <sup>nd</sup>	Oct	Nov
B: 52 spaces	Oct	Nov 1 <sup>st</sup>	Nov	Dec
A: 47 spaces	Nov	Dec 1 <sup>st</sup>	Dec	Jan
D: 44 spaces	Dec	Jan 3 <sup>rd</sup>	Jan	Feb
C: 50 spaces	Jan	Feb 1 <sup>st</sup>	Feb	Mar
E: 46 spaces	Feb	Mar 1 <sup>st</sup>	Mar	Apr