



WATERGATE COMMUNITY ASSOCIATION
8 CAPTAIN DRIVE
EMERYVILLE, CALIFORNIA 94608 / (510) 428-0118 FAX: (510) 428-0379

EMERGENCY PROCEDURES

EARTHQUAKE

During an Earthquake

1. Take cover in your unit.
 - a. The best location is under a doorframe, desk, or table, or near an interior wall. Stay away from glass – mirrors, doors, and windows. Outside walls and tall-unattached furniture.
2. Kneel with your back toward windows, and cover the back of your neck with your hands.

After an Earthquake

1. Account for everyone in your unit.
2. Expect after-shocks; remain in a relatively safe location away from glass, tall furniture, or other items, which might fall.
3. You are safer inside than outside your building.
4. Avoid electrical wires, gas or water lines, open mains, cigarettes and matches.

IF Evacuation is Necessary

1. Secure all jewelry and other precious items in your condominium unit. **DO NOT TAKE THESE ITEMS WITH YOU WHEN YOU EVACUATE YOUR UNIT.**
2. Lock all doors and windows in your unit before exiting.
3. Take emergency water, food, clothing blankets and first aid kit and medicines.
4. Do not use the elevators, as they can get jammed between floors. Go down the stairs and exit on the ground floor. Then proceed to the Assembly Area on Captain Drive (the tennis courts)
5. Upon arrival at the Assembly Area, report to the emergency crews and tell them the status of all members in your household
6. **REMAIN IN THE DESIGNATED ASSEMBLY AREA** and follow the instructions of the emergency crews.

The General Manager, assisted by his staff and Security, will secure the building, coordinate evacuation routes out of the buildings, and provide for medical assistance in the designated Assembly Area.

MOST IMPORTANT: FOLLOW INSTRUCTIONS OF EMERGENCY CREWS AND STAFF

In Advance

Assemble a flashlight, portable radio, extra batteries, light sticks, a handy whistle, blanket and sensible clothing for use in emergency, such as: low-heeled shoes, jeans, or other sturdy slacks, sweaters, jackets, work gloves and hats. Sleeping bags are advisable.

Store one gallon of water per person, per day for drinking and cooking, sufficient for seven days. Store an adequate food supply for at least seven days consisting on non-perishable foodstuffs such as dried and canned food, in a safe place, accessible in the event of a disaster. Maintain a one-week supply of all medications. Keep an updated list of all of your prescription medications in your wallet, including your eyeglass prescription. Retain your last pair of prescription eyeglasses.

INSTALL safety latches on kitchen cabinets. Attach tall bookcases and furniture to the wall by placing a board across two or more studs and attach the furniture to the board.